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For DAQ Use Only
Invoice #:

APPLICATION FOR STATIONARY SOURCE PERMIT TRANSFER / NAME CHANGE

Please see instructions on page 3 before filling out the form. A signed copy of page 2 must accompany this form.

Application type: Permit transfer (for new company) Source name change

AS IDENTIFIED IN EXISTING PERMIT

1. Source name:	2. Source ID No.:	
3. Source location Street address:		
City:	State:	ZIP Code:

SOURCE NAME CHANGE AND/OR PERMIT TRANSFER

4. New source name:

PERMIT TRANSFER ONLY (applicable to all company name changes)

5. New company name, as listed on Secretary of State business certificate or filing:		
6. Mailing Address:		
City:	State:	ZIP Code:
Phone number:	Fax number:	
7. Name of Responsible Official (i.e., person authorized to sign documents, make operational decisions, gather records, represent the source on permitting- and compliance-related issues, etc.):		
Title:		
Email address:		
Phone number:	Cell number:	Fax number:

Attach written transfer agreement or other proof of ownership transfer.

All information above this line is required for this form to be considered complete. Duplicate sheet as needed.

NAME CHANGE AND/OR PERMIT TRANSFER REQUIREMENTS (per Sections 12.12 & 18 of the Air Quality Regulations):

1. An application to transfer a permit or to change the name of the source, or any other action that requires reissuing a source's permit, shall be accompanied by the applicable fee(s) specified in AQR Section 18.
2. An application to transfer a permit shall be accompanied by a written agreement or other written proof of ownership transfer.

3. An application to transfer a permit shall constitute a temporary Authority to Construct, Part 70 Operating Permit, or Permit to Operate, as applicable, under the conditions of the existing permit.
 - (a) The owner or operator who holds the permit shall file an application to transfer ownership at least 30 days before the date of the transfer.
 - (b) When this form is submitted before the ownership transfer, the Responsible Officials (ROs) of both the current and new owner/operators must sign the Truth and Accuracy Certification. If this form is submitted after the transfer of ownership, only the new RO has to sign.
4. The Control Officer shall approve an application for the transfer of a permit if all the following requirements are met:
 - (a) The emission unit subject to the permit is in compliance with all applicable hearing officer orders, AQRs, and federal requirements.
 - (b) DAQ has received a written agreement or other written proof of ownership transfer that the Control Officer deems sufficient and that specifies the date of transfer;
 - (c) DAQ has reviewed the permit issued and determined that its conditions are adequate to ensure compliance with, and enforceability of, the requirements for the emission unit; and
 - (d) All fees and assessed penalties associated with the permit have been paid.
 - (e) Where 4(c) has not been met, the Control Officer shall require that the permit be revised to specify the permit conditions necessary in accordance with all applicable requirements.

PAYMENT OF FEES

The department accepts checks, Visa, MasterCard, and money orders. *(Visa and MasterCard are accepted at the front counter ONLY. Payment over the phone is not available at this time.)* Make check/money order payable to **DAQ** or **Division of Air Quality**.

AUTHORITY GRANTED

I authorize DAQ to transmit all communications, permits, and billing invoices via email. I acknowledge that by selecting email, all listed items will be transmitted electronically. I further acknowledge that selecting U.S. mail may incur additional postage fees.

RESPONSIBILITY FOR COMPLIANCE

As the Responsible Official, I accept responsibility for the compliance status of the stationary source. I understand that any willful misrepresentation shall be cause for revocation of the operating permit.

TRUTH AND ACCURACY CERTIFICATION

As the Responsible Official, based upon information and belief formed after reasonable inquiry, I certify that the statements and information in this application and the attached supplemental document and worksheets are true, accurate, and complete. My signature acknowledges that I am liable under the Nevada Revised Statutes, which forbid false or misleading statements.

Signature of Responsible Official Currently on Record
(Not required when transferring permit after new ownership)

Signature of New Responsible Official

Printed Name of Responsible Official Currently on Record

Printed Name of New Responsible Official

Title of Current Responsible Official

Title of New Responsible Official

Date

Date

Form Instructions

This application form shall be used to transfer a permit from the current permit holder to another person/owner or to change the name of the permitted source.

1. Provide the source name as it appears on the permit.
2. Provide the source ID number as it appears on the permit.
3. Provide the source location as it appears on the permit: street address, city, state, and ZIP code.
4. Provide the new name of the facility if it is different from the current permit.

Items 5 through 9 are required only if a permit transfer is requested.

5. Provide the name of the new company or owner, as listed on its Secretary of State business certificate or filing.
6. Provide the mailing address of the new company.
7. Provide the name of the new company's RO, along with title, email address, and phone number.

If you are a small business that needs assistance in filling out this form, please get in touch with the DAQ Small Business Assistance Program. Contact (702) 455-5942 or AQSBAP@ClarkCountyNV.gov.